



**Application Deadline:** October 30, 2009

The Wisconsin Arts Board awards small grants to enable respected master traditional folk artists to teach their skills to committed and talented apprentices. If you would like to study with a Wisconsin master artisan, musician, singer, dancer or storyteller, or if you are a locally respected traditional folk artist who would like to teach your knowledge to others, the Wisconsin Arts Board may be able to support this activity.

Master traditional folk artists may use an apprenticeship grant in the amount of \$3,000 to help cover the costs of the master artist's fee, supplies and materials, and in some cases, travel expenses. If the nature of the art form allows, more than one apprentice may work with the same master artist at one time. Apprenticeships must involve only authentic traditional folk arts of Wisconsin. Apprentices should already have had some experience in the folk art they wish to study or in a related art form. Masters should be one of the finest practitioners of their art form in their cultural community. Apprenticeships are not awarded to immediate family members of the master artist.

Priority is given to qualified applicants whose apprenticeship will help ensure the continuation of a traditional folk art in the community where it has value and a traditional place. Therefore we encourage apprentices to study with respected artists from their own cultural communities. Successful apprenticeships are very often based upon close and frequent personal contact which is possible when apprentices and masters live near one another.

Within these guidelines we welcome applications for apprenticeships in any form of traditional folk arts—from basketry to old time music, from beadwork and embroidery to ethnic dance or singing—as carried on by members of any of Wisconsin's various cultural groups.

### **Important Dates**

Application Postmark Deadline: October 30, 2009

Review Panel: November 18, 2009

Wisconsin Arts Board meeting to accept panel recommendations: December 4, 2009

Apprenticeships & public presentation: January 1, 2010 – June 30, 2010

Final Report Deadline: July 31, 2010

Payment of 2<sup>nd</sup> and final portion of grant monies: upon acceptance of the final report by WAB

## Folk Arts Apprenticeship Application Instructions

Before you complete this application, it is necessary for you, the master and apprentice(s), to meet and talk through your ideas for the apprenticeship. Without a clear shared understanding of what is to take place, and why, problems may result. The questions on the application form may serve as a guide your discussion. Arts Board staff will be happy to help with any questions.

### Application

If there are two or more apprentices, attach the information in item 2 and Section II on separate sheets for each additional apprentice.

If an organization is acting as a fiscal agent for the apprenticeship, fill in item 3. If not, leave it blank. For general information on fiscal receivers, see [http://artsboard.wisconsin.gov/static/fr\\_tips.htm](http://artsboard.wisconsin.gov/static/fr_tips.htm).

The project start date should be no sooner than January 1, 2010. The project end date should be no later than June 30, 2010. Enter the dates in item 4.

Give detailed information on the type of traditional folk art, its roots and its importance in your community in item 5. This is an important item. Be as complete as possible.

The application must be postmarked by Friday, October 30, 2009.

### Section I

(To be filled out by the Master Artist)

Answer all the questions as specifically as you can. Use additional pages if you need more space. Sections I and II are the most important parts of the application.

### Section II

(To be filled out by the Apprentice)

Answer as specifically as you can. If there is more than one apprentice, each apprentice must answer. Use additional pages if needed.

### Section 3: Budget

As you plan the budget for the apprenticeship, remember that the biggest item is likely to be the fee paid to the master artist for his or her knowledge, time and teaching. It is up to you to decide how much this amount should be. If you need advice, WAB staff will be happy to discuss it with you. The master artist may have to pay taxes on the amount he/she receives as a fee. It is the master artist's responsibility to report this income. No fee should go to the apprentice.

If the master and apprentice need to purchase supplies, material and basic tools for the apprenticeship, please list those items and their cost in Section I.

If travel is required in the apprenticeship project, explain the reasons for it in Section I. Please calculate the cost of travel in a personal automobile at 49 cents per mile. Estimate other kinds of travel costs, such as transit fares, overnight lodging and meals (if they are necessary).

Figure the scope of your apprenticeship so that the total costs (master's fee, supplies and travel) come to \$3,000.

## **Section 5: Work Samples**

You must include supporting materials that give evidence of the master's skills. Fill out the work sample description sheet for all items submitted.

Submit five to ten photographs of the master's work. Digital images are preferred but we will accept any kind of photograph.

For music, singing and spoken word, submit five to ten minutes of audio recordings. They may be in digital, audiocassette or CD format.

For performing arts, you may submit five to ten minutes of video, in digital, VHS, DVD or video CD format.

If you would like us to return the work samples to you after the grant approval process is completed, please include a stamped, self-addressed envelope of adequate size.

### **Approval Process**

After you submit the application in October 2009, a Folk Arts grants panel will review the applications in November 2009 according to the following criteria: 1) traditionality of the art form, 2) artistic quality of the master artist's work, 3) demonstrated commitment and skill of the apprentice, 4) shared membership of the master artist and apprentice in a cultural community, and 5) feasibility of the proposed work plan.

The panel's recommendations will be reviewed and approved by the Wisconsin Arts Board at its December 2009 meeting. We will notify you in writing of the Board's decision as soon as possible.

Normally we have more requests than we have funds available. It may not be possible to fund all of the deserving applicants in a particular year.

### **The Apprenticeship Project**

If you are awarded a Folk Arts Apprenticeship grant, you may begin the project as early as January 1, 2010. You will receive the grant as soon as possible. You will receive the award in two payments: \$2,000 at the start of the apprenticeship and \$1,000 at the conclusion, after you have made your public presentation and submitted your final report.

Keep track of the dates and times of apprenticeship activities in the Apprenticeship Diary provided by the Arts Board. You can use this information to complete the final report. Take photographs or videos of apprenticeship activities, if you can. An Arts Board staff member will contact you during the apprenticeship project to schedule a visit.

You will need to do a public presentation related to the art you taught/learned during the apprenticeship. It should be in a form that is appropriate to your art, such as a small exhibit, a performance, or a workshop/demonstration in a local community setting. Arts Board staff will help you with planning for this presentation. Take photos or videos of this presentation, if possible. This presentation should occur before the end date of June 30, 2010.

At the end of the project, you will need to complete a final report form. You can describe for us the successes and any possible shortcomings of the apprenticeship.

**For any questions, contact:** Anne Pryor, Folk and Traditional Arts Specialist, 608-266-8106 or [anne.pryor@wisconsin.gov](mailto:anne.pryor@wisconsin.gov)