

Wisconsin Arts Board Grant Application

Creative Communities Grant Program

Sub Category: Folk and Traditional Arts

Fiscal Year: 2009

Section A: Applicant Information

Legal Name of Organization: test - Diversity Theatre

501(c)3 Year
Incorporated: 1994

Mailing Address: 719 Red Dr

City: Masonville

State: WI

Zip: 99988

County: Vilas

Web URL: www.diversity.org

Daytime Phone: 777/450-5050

Alternate Phone: 777/450-5151

Fax Phone: 777/450-4545

Organization's Email: dsjohnso1@gmail.com

Contact Name: Jill Spencer

Contact Title: Project Coordinator

Contact Phone: 777/450-0000

Contact Email: jill@diversitytheatre.org

Director's Name: James Neil

Director's Title: Playwright

Director's Phone: 777/450-5555

Director's Email: james@diversitytheatre.org

Section B: Fiscal Receiver Information

Legal Name of Organization: Arts Wisconsin

501(c)3 Year
Incorporated: 1990

Mailing Address: PO Box 1054

City: Madison

State: WI

Zip: 53701

Daytime Phone: 608/255-8316

Organization's Email: akayz@artswisconsin.org

Contact Name: Anne Katz

Contact Title: Executive Director

Section C: Applicant Operating Budget

	Income:	Expenses:	In-Kind:
Prior Fiscal Year	\$8,000	\$16,000	\$1,000
Current Fiscal Year	\$79,300	\$66,300	\$13,000
Next Fiscal Year	\$69,000	\$56,000	\$13,000

Address accumulated debts or assets, if any. Explain any increase or decrease which exceeds 20% between fiscal years.

2007 includes some start-up costs in addition to production costs for a partial production. The playwright personally covered all losses from 2007. The increase in our proposed budget for 2008 is due to the expansion from a partial production in 2007 to Diversity Theatre's (DT) first complete production in the fall of 2008. 2008 expenses include additional costuming, set construction, and props-- these items will be in place and the expense for them will not carry over to the 2009 season.

For Arts Board Use Only

App Codes: Status 03 Institution 06 Discipline 04E Race B
Leg. Numbers: Senate 32 House 23 Congress 4 DUNS Number 54135187
Project Codes: Discipline 04E Race B Type 05 AIE 01A Descriptors _____

test - Diversity Theatre, 2009, Creative Communities Grant

Section D: Project Details

Project Title: Diversity Theatre's Musical

Activity Start Date: 10/05/08

Activity End Date: 10/12/08

Artists Participating: 25

Individuals to Benefit: 3025

Children to Benefit: 2100

Total Project Cash Expenses: \$66,300

Total Project Cash Income: \$56,300

Total Project In-kind Contributions: \$13,000

Grant Amount Requested: \$10,000

Section E: Project Summary

The project's essence is a children's musical. DT celebrates the creativity of African American (AA) actors, playwright, & composer. It is our hope that a permanent AA theater company will emerge from this production. Our mission is to deliver messages of tolerance and self-discovery through theater. Our goal is to bring to full production, in 5 performances, the play segments produced for a national documentary on the Jackson stage in 2007. A Kids Day event, bringing urban & rural students together to share diversity and unity projects, will take place before the play. Masonville has no sustaining AA theater company, and we believe there is no stronger influence on children of color than seeing examples of what their lives can be in the workforce, as community leaders, and as artists who dedicate themselves to enriching live.

Section F: Public Service Activity

What public notice of the activity will occur:

The production of Diversity Theatre will be open to the public. Notice of play dates will be advertised in local and regional publications and via the internet on our website. Promotional posters will be prominently displayed throughout the city, and rural and urban schools will be invited to the play and encouraged to take part in the Kids Day Event.

Where will the activity occur:

The play will take place on the Jackson Stage of the Masonville Center for the Arts. Just prior to the play, a Kids Day Event will take place in the Jackson Theater and include presentations on the Jackson Stage by students. In advance of the Jackson Theater event, playwright, James Neil will visit selected rural and urban schools within 50 miles of Masonville in preparation of Kids Day and to talk with students about the production.

Facility(ies) is(are) accessible in: parking entrance restrooms level access signage

Are your programs accessible in other ways? If so, how?

The Masonville Center for the Arts is fully accessible to people of all abilities. A sign language interpreter will be present at one performance.

Section G: Project Budget Itemized – Income

Admissions		
Ticket sales for adults (\$25) - 900 tickets	\$22,500	
Ticket sales for children/schools - 2100 tickets	\$18,900	
Comp Tickets for low income individuals/families	\$0	
		Subtotal:
		\$41,400
Contracted Services		
		Subtotal:
		\$0
Corporate Contributions		
Bradley & Brent	\$500	
Victor College	\$1,500	
Jansin Group	\$500	
		Subtotal:
		\$2,500
Foundation Support		
Broomsley (pending)	\$5,000	
		Subtotal:
		\$5,000
Other Private Support		
Individuals	\$2,400	
		Subtotal:
		\$2,400

Government Support - Federal		
		Subtotal:
		\$0
Government Support - State/Regional		
		Subtotal:
		\$0
Government Support - Local		
		Subtotal:
		\$0
Other Revenue		
		Subtotal:
		\$0
Applicant Cash		
James Neil	\$5,000	
		Subtotal:
		\$5,000

Section H: Project Budget Itemized – Expenses		
Personnel - Administrative		
project coordinator	\$3,500	
		Subtotal:
		\$3,500
Personnel - Artistic		
producing & music directors	\$3,000	
musicians & actor stipends	\$4,800	
set & costume designer	\$3,000	
choreographer	\$1,000	Subtotal:
equity actors	\$10,000	\$21,800
Personnel - Technical/Production		
set construction crew	\$10,000	
lighting designer	\$1,500	
sound designer	\$1,500	
stage manager	\$1,500	Subtotal:
		\$14,500
Outside Artistic Fees & Services		
guest musician/mc	\$1,000	
		Subtotal:
		\$1,000
Space Rental		
performance space	\$8,000	
		Subtotal:
		\$8,000

Travel		
		Subtotal:
		\$0
Marketing		
promotion & publicity	\$5,000	
printing	\$2,000	
		Subtotal:
		\$7,000
Remaining Operating Expenses		
set materials	\$2,500	
costumes	\$5,000	
props & make-up	\$2,000	
food & beverages	\$1,000	
		Subtotal:
		\$10,500
Capital Expenditures		
		Subtotal:
		\$0
In-Kind		
actors/administrator/ producer	\$10,000	
travel, telephone	\$1,000	
program printing	\$500	
photography & videotaping	\$1,500	
		Subtotal:
		\$13,000

test - Diversity Theatre, 2009, Creative Communities Grant

Section I: Project Budget Summary - Income		
Admissions	\$41,400	
Contracted Services	\$0	
Corporate Contributions	\$2,500	
Foundation Support	\$5,000	
Other Private Support	\$2,400	
Government Support - Federal	\$0	
Government Support - State/Regional	\$0	
Government Support - Local	\$0	
Other Revenue	\$0	
Applicant Cash	\$5,000	
Grant Amount Requested	\$10,000	
Total Cash Income	\$56,300	
In-Kind	\$13,000	
PROJECT BUDGET	\$79,300	
Section J: Project Budget Summary - Expenses		
		<u>Allocation of WAB Funds</u>
Personnel - Administrative	\$3,500	
Personnel - Artistic	\$21,800	\$7,000
Personnel - Technical/Production	\$14,500	\$3,000
Outside Artistic Fees & Services	\$1,000	
Space Rental	\$8,000	Not Eligible
Travel	\$0	
Marketing	\$7,000	
Remaining Operating Expenses	\$10,500	
Capital Expenditures	\$0	Not Eligible
Total Cash Expenses	\$66,300	—
In-Kind	\$13,000	—
PROJECT BUDGET	\$79,300	—
		\$10,000
		Total WAB Allocation

Section K: Community Demographics

Name of city or county in which the applicant is located: Masonville

Population: 218432

Median household income: \$ 41941

Percentages of population that are:

American Indian and Alaska Native 0.40 %

Asian persons 5.80 %

Black persons 5.80 %

Persons of Hispanic or Latino origin 4.10 %

Native Hawaiian/Other Pacific Islander 0.00 %

White persons not Hispanic 84.00 %

Percentages of population that:

are school age (under 18) 17.90 %

are over 65 years old 9.20 %

are below poverty level 15.00 %

are high school graduates 92.40 %

hold bachelor's degree or higher 48.20 %

have a disability 5.00 %

Major businesses or activities that support your community's economy:

The largest employer in Masonville is UW-Masonville. Masonville is also home to companies such as NEW Media, the North American division of Regal, Green Energy, Josie Insurance, Jillian Group, and Kraft. Technology companies in the area include WireNet, Telephone and Data Systems, Sega, NOW Software, System Studios, Kinsbury Learning, Front Software, System Corporation, and Breemer Information. Many biotech firms exist here as well. The Hospital & Clinics is an important regional teaching hospital and trauma center, with notable strengths in nephrology, oncology, digestive disorders, and endocrinology.

Section L: Community Description

Masonville is a vibrant and growing community that continues to be ranked among the best cities in terms of its university, public schools, livability, business opportunities, environmental awareness, and arts and museums, to name a few.

The University of Wisconsin- Masonville was listed as " America's Hottest Big State School" in 2007. UW Masonville's minority population continues to grow with current numbers of approximately 15% of total enrollment. Masonville's public school demographics have also changed substantially in the past 25 years with current trends estimating that 28 of 55 public schools have minority populations in excess of 50% of that school's student body.

This vibrant and increasing racial diversity brings with it new challenges, new traditions, new awarenesses, and a greater need for opportunities to showcase cultural diversity in an effort to create an atmosphere of tolerance and unity.

To that end, Diversity Theatre strives to bring to the stage opportunities for cultural expression and exploration. Our present theater production celebrates Madsonville's unique and colorful differences while enjoying the undeniable similarities that join us together.

Section M: Mission Statement

Diversity Theatre is an entrepreneurial team committed to producing African American-lead theater works and outreach by its artists. The themes of our productions promote and embrace diversity while creating a feeling and a reality of unity for all.

Section N: History of Your Organization

Diversity Theatre is an African American-run business, which incorporated in 2007. Its principals include Dr. James Neil, President, and Sarah Jennings, Vice President. Jill Spencer currently acts as DT's Production Coordinator.

Diversity Theatre was created in response to growing interest in James Neil's 2002 play entitled Great Discovery with music composed by one of Wisconsin's finest musicians, Garret Ray.

In 2007, Diversity Theatre caught the attention of Emmy Award winning producer/director Randy Dexter for his documentary film STAR scheduled for national release in 2009. STAR tells the stories of six American visionaries, including James Neil, who have embraced their creative inspiration and the trials and joys of pushing their dream to become a reality. In September of 2007, Diversity Theatre utilized the talents of 12 actors and 6 musicians to stage three partial scenes from the play in the Masonville Center for the Performing Arts for the STAR documentary.

Future plans for this organization include the full production of Great Discovery , the emergence of a permanent African American theater company, and annual theatrical productions.

Section O: Narrative

What Do You Do?

1. Describe the project for which you are applying.

Activities & Outreach

The primary activity for this grant request is the production of a children's musical play Great Discovery and the culminating event: Kids Day Event (see details below). All events will occur at the Masonville Center for the Arts in Masonville, where a partial production was staged for a national documentary in September of 2007. Five performances will take place in either September or October, 2008 (scheduling arrangements can be made after all Masonville resident performance groups have scheduled their upcoming seasons in April).

In May of 2008, urban and rural elementary and middle schools within 50 miles of Masonville will be contacted about this multicultural enrichment opportunity for the upcoming school year. They will be informed about Diversity Theatre and the Kids Day Event matinees.

The playwright, James Neil, will visit both rural and urban schools in early September, 2008, to discuss play development and Diversity Theatre's themes of unity, inclusiveness, tolerance, and self-discovery.

He will also present students with an opportunity to develop their own stories about tolerance and diversity and present them at the Kids Day event. The Kids Day Event will take place at the Masonville Center as part of a 2-hour block that will include opening remarks by a guest speaker, opening music by internationally recognized musician, Jane Lamar, and presentations by urban and rural schools. The form of each presentation will be chosen by students and could be in the form of poetry, dance, skits, recitation, or an audio-visual technical presentation or slideshow/animation. This opening session will be followed by the play, and the day will conclude with a talk-back session with the playwright, composer, director, and actors.

The play will incorporate participation by one visual artist, Bridget Willis as set designer; musicians Leo Franklin, his orchestra, and Jane Lamar; performing actors; audiences of youth and adults, school audiences, and in-school visits by the playwright, James Neil.

Goals

1. To offer the greater Masonville community a theater experience that not only explores the themes of tolerance, unity, and self-discovery , but *shows* that diversity through the creative genius of its African American playwright, composer, and actors. We propose five shows in September or October, 2008, with three shows dedicated to family audiences in the form of weekend matinees and an early evening performance. Two of the shows have been earmarked for school and student matinees with reduced-priced tickets.

2. To bring urban and rural children to one of the finest stages in the Midwest at affordable prices. As we discuss issues of racial diversity, we must also consider the issues of economic diversity. Through Diversity Theatre's mission of inclusiveness and through the support of sponsorship and granting agencies, we can offer students a top-quality performance at prices families and schools can afford.

3. To create an event that can make way for the emergence of a permanent African American theater company in Masonville. It is our hope and vision that from this production an African American Theatre Company will emerge in Masonville-a vision that has not yet taken root in our community. Such a company will explore, in an in-depth way, works by AA playwrights; celebrate the talent of local AA performing artist; and explore issues that continue to divide us in an effort to unite us.

4. To create an annual event through Diversity Theatre which schools and families can look forward to as

a yearly celebration of diversity and unity – not only in February, during black history month, but all year long! We are hopeful that Diversity Theatre might become an annual event for children to come together and discuss and express the issues of diversity. Children and actors can bring those ideas to life through the rich experience of the performing arts.

How Do You Do It?

2. Describe how you will manage the project.

Diversity Theatre currently has two staff members: James Neil, Sarah Jennings, and an independent contractor, Jill Spencer. The project will hire administrative staff and contract for the services of musicians, a designer, technical crew, and others as needed.

The groundwork for a full production of Diversity Theatre was laid in 2007 when the partial production was performed at the Masonville Center for the national documentary STAR project. The Diversity Theatre team is familiar with how the production will be run and what the facility requires in terms of technical, house, and security processes. Many of the following project details have already been completed and are ready for full-production expansion. Although we are unable to lock-in the for the Jackson Theater at this time as we await notice of this grant award, we have had full cooperation and endorsement of the Masonville Center's administration and tech crew as their enthusiastic response to September 2007's prototype performance demonstrates (please see enclosed DVD of that performance and the feedback that follows). We have initiated discussions with the Children's Theater of Masonville for a potential production partnership.

This project requires these key personnel:

Project and fiscal administration will be conducted by Diversity Theatre's Executive Director, Dr. James Neil, who is an educational specialist with more than 20 years of experience in academia, business, publishing, and budget oversight. He is currently the Dean for Christopher College in Olmesville.

Project Coordination will be implemented by Jill Spencer, who has worked as the Project Coordinator for Wisconsin training films and a variety of Masonville theater productions.

Composer Leo Franklin heads up the musical creativity of this production. He is a music instructor at UW-Masonville and the music director of Baptist Church.

Jane Lamar joins this team as an internationally recognized flutist and saxophonist and will serve as the Master of Ceremonies and guest artist for this production.

Designer Bridget Willis has designed sets, promotional posters, and costumes for major theater companies in Mexico and the United States and now makes Masonville her home.

After a call for a director is launched, Diversity Theatre's production will begin. Oversight and coordination of the following details will be implemented by Jill Spencer as Project Coordinator, James Neil as Fiscal Administrator, and the play's director to be announced.

2008 Production Timeline:

December, 2007- Initial fundraising and budget oversight

April, 2008- Contracting with the Masonville Center for use of the Jackson Theater

May, 2008 – Set and costume designer, Bridget Willis begins full set design

May, 2008 – Composer Leo Franklin will act as Music Director and will hire the orchestra

May, 2008 - Coordination with schools with respect to matinees

June, 2008 - Hire director

June, 2008 - Casting call and selection of actors

June, 2008 - Coordination of Kids Day Event

July, 2008 - Rehearsals begin

July, 2008 - Hire production and technical crew (Choreographer, Stage Manager, Assistant Stage Manager, Props Coordinator, Master Electrician, Lighting Designer, Sound Engineer, Stage Carpenter, Wardrobe crew, as well as other run crew and load-in and load-out labor)

July, 2008 - Bridget Willis custom designs and fits wardrobe to actors

August, 2008 - Set construction

September, 2008 - Tech Crew finalizes for production

Sept/Oct, 2008 - Five performances scheduled

What Difference Do You Make?

3. Describe the planning process for this project.

In 2004, James Neil brought his play in its written form to the rural school districts of Jameson and Penney and the urban school of Guther in Masonville and received constructive and enthusiastic feedback from kids and their teachers with comments of "I loved it! Your play rocks! The boys and girls enjoyed it very much. ...They would like to see it performed some time. Students liked that Maureen was a strong personality and. ..th at she wasn't afraid so they were not afraid either."

The community supported a partial production of Diversity Theatre in 2007 by both committing funds to the production, but also by attending the staging on September 21, 2007, at the Masonville Center. The community was able to participate in the filming of the STAR documentary while enjoying the scenes that were produced. Comments following the production unanimously echoed a call for Diversity Theatre's full production in 2008, and the Masonville Daily called Diversity Theatre, "musical theater with a message."

James Neil has already made connections to the urban and rural schools with his play. This collaboration will continue as we approach the full production and the Kids Day Event this fall. School outreach relating to the play may include guest artist (actors, musicians) appearances in the schools as well as The Kids Day Event as part of a 2-hour block that will include opening remarks by a guest speaker, opening music by internationally recognized musician, Jane Lamar, and presentations by urban and rural schools. The form of each presentation will be chosen by students and could be in the form of poetry, dance, skits, recitation, or an audio-visual technical presentation or slideshow/animation. This opening session will be followed by the play, and the day will conclude with a talk-back session with the playwright, composer, director, and actors.

All families will be encouraged to attend, and we would particularly like to see families of color and African American children in our audience and will target that group in publicity of the play through ethno-centered publications.

4. Please answer one of the following:

A grant from the Wisconsin Arts Board will support the full production of an original children's musical written by a local playwright, composed by a local musician, and performed primarily by local actors.

A grant from the Wisconsin Arts Board will support a meaningful bond between public schools and artists of color, which is increasingly important as our demographics shift to include more cultural diversity.

A grant from the Wisconsin Arts Board will greatly assist with the initial development of an African American theater company, which will strive to explore, in an in-depth way, works by African American playwrights, celebrate the talents of black performing artists, and explore issues that continue to divide us in an effort to unite us.

5. The Wisconsin Arts Board, a government agency, is a steward of state and federal tax dollars paid by all Wisconsin citizens. Why does your project merit public funds from the Wisconsin Arts Board?

This production of Diversity Theatre's -Great Discovery merits acclaim and funding from the Wisconsin Arts Board for many reasons:

- It is an original play written by a Wisconsin playwright, James Neil.
- All of the music is original and composed by Wisconsin musician, Leo Franklin.
- As Wisconsin's human landscape becomes more colorful, it is imperative that Arts funding follows that trend and creates more opportunities and visibility for artists and productions of color in our state.

How Do You Know?

6. Evaluation is vital to long term project, program, and organizational success.

Diversity Theatre, as a new venture, does not have an expansive history from which to evaluate and reflect. Evaluation and future production plans will be based on our production experience at the Masonville Center last fall. Our project for 2008 encompasses the full production of the play Great Discovery.

Production Evaluation:

Our partial production last fall paired with the professional experience of our personnel, clarified the breadth of planning and coordination a full production requires. A timeline has been developed and much of the groundwork has been laid and is ready for expansion. In our partial production we were able to produce a high quality event in a very limited time. We feel confident after this experience that our timeline will provide adequate procedural structure.

Administrative Evaluation:

Our evaluation of key personnel on this production shows that we have on our production team the appropriate skills of fiscal and organizational expertise and responsibility to move to full production and ongoing expansion. Our administrative team includes a balance of artistic, business and teaching experience, which has allowed us to fully meet our artistic goals, while working within the scope of our budget.

Public/Outreach Evaluation:

The playwright's school visits included evaluation of the play by teachers and students. The feedback we received was overwhelmingly positive. The play has also been work shopped and assessed by theater professionals in

Masonville, and their input has led to project modifications in the way of script interpretation and musical additions.

Additionally, the audience who attended our three scenes for the documentary last fall offered feedback to the playwright after the performance during a talk-back session. That immediate evaluation focused on the audience's hope and desire for the full production.

Our 2008 production will garner feedback and evaluation from the schools that attend and participate in the Kids Day Event.

Section P: Board of Directors List

Name	Occupation	City	Arts Interest/Affiliation
James Neil	President	Masonville	Theatre
Sarah Jennings	Vice President	Masonville	Theatre

Section Q: Staff Members List

Name	Position Title/Area of Responsibility
James Neil	Playwright/Producer
Sarah Jennings	Project Assistant
Jill Spencer	Independent Contractor

Section R: Key Artistic and Administrative Personnel Biographies

James Neil

Project and fiscal administration will be conducted by DT's Executive Director, Dr. James Neil, who is an educational specialist with more than 20 years of experience in academia, business, and publishing. He is currently the Dean for Luther College in Masonville.

Leo Franklin

Composer Leo Franklin heads up the musical creativity of this production. All works are original and composed by Mr. Franklin. He is a music instructor at UW-Masonville and the music director of Baptist Church.

Jill Spencer

Jill Spencer acts as DT's Project Coordinator. She has worked as the coordinator for State of Wisconsin training films and a variety of Masonville theater productions. Degrees include B.A. Creative Writing, B.S. Art Education.

Bridget Willis

Designer, Bridget Willis, has created elaborate sets, posters, and costumes for major theater companies in Mexico and the United States, and now makes Masonville her home. Jane Lamar
Jane Lamar joins this team as an internationally recognized flutist and saxophonist. Mrs. Lamar

Jane Lamar

Jane Lamar joins this team as an internationally recognised flutist and saxaphonist. Mrs. Lamar holds a masters degree in music thearapy from Sothern Illinois University.

Section 5: Work Sample Description

Sample 1

Type: DVD CD Lit Begin: Track 3

End: Track 4

Title: Great Discovery

Year: 2007

Description:

The lyrics for these songs were written by playwright, James Neil with music composed by Leo Franklin. Track 3- Something Weird about That Beast. Track 4- My Biggest Best Friend. Track 6-Maureen's Lullaby is equally compelling if you would like to hear it.

Sample 2

Type: DVD CD Lit Begin: 13:35

End: 15:55

Title: Great Discovery

Year: 2007

Description:

The cut from this DVD shows a scene from the partial staging at the Masonville Center in 2007. In this scene Old Two-Foot, the king beast, begins to develop a bond with his once captive, now friend, Maureen. Maureen sings a song to Ole Two-Foot telling him how she feels about him now that she knows him better. The song: "Biggest Best Friend," costumes and background sketch by Bridget Willis. Actors include Derek Marry as Ole- Two Feet and Corina Bird, a fifth grader, as Maureen. If the panel cares to observe the choreography that includes all of the beasts, refer to the cut "Something Weird About That Beast."

Image 1

Title:

Year:

Description:

Image 2

Title:

Year:

Description:

Image 3

Title:

Year:

Description:

Section 5: Work Sample Description continued

Image 4

Title:

Year:

Description:

Image 5

Title:

Year:

Description:

Image 6

Title:

Year:

Description:

Image 7

Title:

Year:

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Image 8

Title:

Year:

Description:

Image 9

Title:

Year:

Description:

Image 10

Title:

Year:

Description:

Section T: Application & Support Materials Checklist

This checklist is a required part of the application package. Check the box before each item that is applicable and is included in your materials. Cross through any item that is not applicable. Items left blank will flag your application as potentially ineligible or incomplete. Refer to the guidelines for more information.

Items must be collated in the following order and assembled in sets: one set labeled originals and six panel review sets. Copy back-to-back when possible. Please bind with clips and not rubber bands. Do not place in binders or folders.

Application Component	For WAB Office ONE set labeled "Originals."		For Panel Review Collated sets.	
	<input type="checkbox"/>	Required	<input type="checkbox"/>	
Application Sections A-R	<input type="checkbox"/>	Required	<input type="checkbox"/>	Six Copies Required
Section S: Work Sample Description	<input type="checkbox"/>	Required	<input type="checkbox"/>	Six Copies Required
Section T: Checklist	<input type="checkbox"/>	Required		—
Section U: Organizational Assurances	<input type="checkbox"/>	Required (with original signatures)		—
Letter of Commitment from Partner Organization(s)	<input type="checkbox"/>	Required	<input type="checkbox"/>	Six Copies Required
Required Financial Documentation as noted in Guidelines	<input type="checkbox"/>	Required	<input type="checkbox"/>	Six Copies Required
IRS Proof of Nonprofit Status	<input type="checkbox"/>	Required of First Time Applicants <u>only</u>		—
W-9 Form (from Arts Board website)	<input type="checkbox"/>	Required of First Time Applicants <u>only</u>		—
Letter of Agreement Between Applicant Organization and Fiscal Receiver Org	<input type="checkbox"/>	Required of Applicants Using a Fiscal Receiver <u>only</u>		—
IRS Proof of Nonprofit Status of Fiscal Receiver Organization	<input type="checkbox"/>	Required of Applicants Using a Fiscal Receiver <u>only</u>		—
W-9 Form of Fiscal Receiver Organization	<input type="checkbox"/>	Required of Applicants Using a Fiscal Receiver <u>only</u>		—
Up to Two Labeled Work Samples	<input type="checkbox"/>	Required		—

All application and support materials must be submitted in one package and postmarked or hand delivered no later than one business day after the eGRANT deadline.

Please keep a copy of all application and support materials submitted.

Continued on back →

Section T: Application & Support Materials Checklist continued

The following materials are **OPTIONAL** parts of the paper package. Refer to the guidelines for more information.

Include no more than four items from the following list (example: "up to three letters of support" would count as one item). During the draft application process, discuss with Arts Board staff which materials are best suited to support your application.

Application Component	For WAB Office ONE set labeled "Originals."		For Panel Review Collated in sets.	
Examples of Educational Materials from the recent past	<input type="checkbox"/>	One Copy Optional	<input type="checkbox"/>	Five Copies Optional
Up to Three Letters of Support from Past Participants (no more than three years old)	<input type="checkbox"/>	One Copy Optional	<input type="checkbox"/>	Five Copies Optional
Up to Three Sample Evaluation Tools that you have used recently/plan to use	<input type="checkbox"/>	One Copy Optional	<input type="checkbox"/>	Five Copies Optional
Newsletter	<input type="checkbox"/>	One Copy Optional	<input type="checkbox"/>	Five Copies Optional
Press Clipping (no more than two years old)	<input type="checkbox"/>	One Copy Optional	<input type="checkbox"/>	Five Copies Optional
Press Release (no more than two years old)	<input type="checkbox"/>	One Copy Optional	<input type="checkbox"/>	Five Copies Optional
Other Materials (contact Arts Board staff)	<input type="checkbox"/>	One Copy Optional	<input type="checkbox"/>	Five Copies Optional

All application and support materials must be submitted in one package and postmarked or hand delivered no later than one business day after the eGRANT deadline.

Please keep a copy of all application and support materials submitted.

Section U: Organizational Assurances

This agreement (the "Contract") is between the Wisconsin Arts Board, an agency of the State of Wisconsin, 101 E. Wilson Street, First Floor, Madison, WI 53702 (the "Arts Board"), and Name and Address of the Applicant (the "Applicant"):

Applicant Name: test - Diversity Theatre

Address, City, State ZIP: 719 Red Dr
Masonville WI 99988

The Applicant HEREBY ASSURES THAT

- 1) The activities and services for which grant assistance is sought will be administered by or under the supervision of the Applicant.
- 2) A. It will comply with Title VI of the Civil Rights Acts of 1964 (42 U.S.C. 2000d et seq.); Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 79u); the Americans with Disabilities Act of 1990; the Age Discrimination Act of 1975 (42 U.S.C. 6101 et seq.) where applicable; Title IX of the Education Amendments of 1972 (20 U.S.C. 1681 et seq.) and all regulations of the National Endowment for the Arts. Title VI, Section 504 and Title IX prohibit discrimination on the basis of age, race, color, national origin, disability or sex in any program or activity receiving federal assistance. The Applicant HEREBY GIVES ASSURANCE that it immediately will take any measures necessary to comply.
- B. It will comply with Section 5(j) of the National Foundation on the Arts and Humanities Act of 1965 (20 U.S.C. 954(j)). Section 5(j) provides that:
 - (a) All professional performers and related or supporting professional personnel employed on projects or productions which are financed in whole or in part under this grant will be paid, without subsequent deduction or rebate on any account, not less than the minimum compensation for persons employed in similar activities; and
 - (b) No part of any project or production which is financed in whole or in part under this grant will be performed or engaged in under working conditions which are unsanitary or hazardous or dangerous to the health and safety of the employees engaged in such project or production. Compliance with the safety and sanitary laws of the state of Wisconsin shall be prima facie evidence of compliance.
- C. It will comply with the Laws of 1981, Chapter 112, of the state of Wisconsin which require agencies contracting with the State of Wisconsin not to discriminate against any employee or applicant for employment because of age, race, religion, color, disability, sex, physical condition, developmental disability as defined in s. 51.05(5), sexual orientation, or national origin. These laws place specific obligations for affirmative action upon grant recipients of the state. The applicant HEREBY GIVES ASSURANCE that it will immediately take any measures necessary to comply.
- D. It will comply with the Drug Free Workplace Act of 1988 which requires that employees of the grantee not engage in the unlawful manufacture, distribution, dispensation, possession, or use of controlled substances in the grantee's workplace or worksite.
- 3) The filing of this application has been authorized by the governing board of the Applicant.
- 4) Funds received as a result of this application will be expended solely on the described projects and as represented.
- 5) The figures, facts, and representations made in this application, including all exhibits and attachments, are true and correct to the best of the Applicant's knowledge and belief.

This assurance is given in connection with any and all financial assistance received from the Wisconsin Arts Board after the date this form is signed. The Applicant recognizes and agrees that any such assistance will be extended in reliance on the representations and agreements made in the assurance, and that the United States, the State of Wisconsin, or both shall have the right to seek judicial enforcement for this assurance. The assurance is binding on the Applicant, its successors, transferees, and on the official whose signature appears below.

Signature of Authorizing Official _____ Date _____

Print Name _____ Title _____

Signature of Authorizing Official of Fiscal Receiver _____ Date _____

Print Name _____ Title _____